



**MUDDY CREEK TOWNSHIP
BOARD OF SUPERVISORS
December 21, 2022
1:00 PM**

CALL TO ORDER: The Muddy Creek Township Board of Supervisors was called to order at 1:05 PM by Mr. Kerr. Pledge of Allegiance was recited.

ROLL CALL: Those present included Mr. Dale Kerr, Mr. Robert Jesteadt, Mr. Rick Saunders, Mr. Thomas Smith, and Mrs. Abbie Flinner.

NOTICE OF RECORDING POLICY: Mr. Kerr requested for anyone in the meeting to acknowledge the use of a recording device. No one acknowledged a recording device.

PUBLIC COMMENT/VISITORS:
Jay Wack

TREASURER'S REPORT:
A motion was made by Mr. Saunders to approve the Treasurer's report for November 2022. Mr. Jesteadt seconded the motion. All in favor, motion carried.

ADMINISTRATIVE ACTION (Invoices): Motion made by Mr. Saunders to pay the bills. (General Fund: 13956-13988 (Void: 13977); Payroll (11/25/21, 12/9/21); (Electric- 12/9/21) Second by Mr. Jesteadt. All in favor. Motion carried.

MINUTES:
A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve the minutes for the November 16, 2022 meeting. All in favor. Motion carried.

CORRESPONDENCE:
Portersville EMS – November calls
PSATS – 2023 Bid Limits

Local 66 – 2022 Pension Contribution Rate – Mr. Saunders made a motion to pay the new rate of \$3.59 for the whole of 2022, despite a letter being sent to Central Pension Fund from Local 66 stating that the township would pay \$3.35 from January 2022 through September 2022. Mr. Kerr seconded the motion. All in favor, motion carried.

Butler County – Butler County new SALDO
PennDOT – Road study findings (requested by Shenago Twp.)

Bruce & Merrilees – Proposed Contract 2023 – Mr. Saunders made a motion to accept the Bruce & Merrilees Proposed Traffic Signal Maintenance Contract 2023. Mr. Jesteadt seconded the motion. All in favor, motion carried.

T. Smith – letter of interest for 2023 Township Solicitor appointment
D.Duncan – Letter of interest and 2023 Fee Schedule updates for Sewage Enforcement Officer

Correspondence (cont.)

PCS – Letter of interest and 2023 Fee Schedule updates for Code Enforcement Officer.
United Concordia Dental – 2023 Premium Rates
Highmark Vision – 2023 Premium Rates
Rodgers Insurance - 2023 Premium Rates
Unemployment Compensation – Paid claims report
Bear Run Campground – phone call – SWM Plan completed on schedule.

COMMITTEE UPDATES:

PLANNING COMMISSION: No meeting in December
EMERGENCY SERVICES: No report
ORDINANCE ENFORCEMENT: No report

ROAD DEPARTMENT REPORT:

191 Hufnagel Road – Trees growing in the township right-of-way are posing line-of-sight concerns. A letter will be sent to the property owner.

384 Stone Church Road – Trees with branches hanging over the road could cause potential safety concerns during winter weather. A letter will be sent to the property owner.

1585 Perry Highway – Property owner expressed concerns that a neighboring property owner was channeling his stormwater onto his property.

172 Bauder School Road – A road bond will be needed if the property owner continues to run an OWV on the road.

MegaTruck Traffic Signal – The traffic signal has become the property of Muddy Creek Township as of December 8, 2022.

Pictures/Figures for New Roads – the board reviewed pictures of the roads to be transferred to the township from Lawrence County due to a boundary change made by Butler County. A letter will be sent to the Butler County Commissioners asking for financial assistance in bringing these roads up to the same standards as the adjoining sections of road that are currently owned and maintained by the township.

PERMITS:

Building:

140 Miller Road – Assessment (Fence)
102 Deerborn Lane – Assessment (Garage)

Septic:

Hardship: 222 Sawyer Road – Mr. Saunders made a motion to approve the Allen Hardship application. Mr. Jesteadt seconded the motion. All in favor, motion carried.

Hardship: 173 Bauder School Road – Mr. Saunders made a motion to approve the Parson Hardship application. Mr. Jesteadt seconded this motion. All in favor, motion carried.

Junkyard:

1161 Perry Highway - Hynes
435 Pfeifer Road – Noland

UNFINISHED BUSINESS:

CPA Proposals – Mr. Saunders made a motion to accept the proposal submitted by Mr. Mark C. Turnley, CPA for auditing services. The proposal included a three-year contract. Mr. Jesteadt seconded the motion. All in favor, motion carried. Mark C. Turnley, CPA will be appointed during the organizational meeting in January.

NEW BUSINESS:

PennEnergy Bond Release – Mr. Saunders made a motion to release the original \$155,000.00 bond, as the approved reduced bond has been received. Mr. Jesteadt seconded the motion. All in favor, motion carried.

BCATO Representative 2023 – Mr. Saunders made a motion to appoint Abbie Flinner as the 2023 BCATO Representative. Mr. Jesteadt seconded this motion. All in favor, motion carried.

Resolution 2022-10: 2023 Budget – Mr. Saunders made a motion to approve the 2023 Budget. Mr. Jesteadt seconded the motion. All in favor, motion carried.

2023 Meeting Schedule – Mr. Saunders made a motion to approve and advertise the 2023 Meeting Schedule. Mr. Jesteadt seconded this motion. All in favor, motion carried.

Municipal Donations – Mr. Saunders made a motion to set the 2023 donations as follows: Prospect Library - \$2500.00; Portersville Food Pantry - \$2000.00; and Prospect Boys & Girls Club - \$1000.00. Mr. Jesteadt seconded the motion. All in favor, motion carried.

Part-Time Administrative Employee Policy (Draft) – Mr. Saunders made a motion to table this item until the Organizational Meeting to be held in January. Mr. Jesteadt seconded the motion. All in favor, motion carried.

Paid Holiday – Mr. Saunders made a motion to provide part-time and full-time staff with an additional eight hours of holiday pay for the Christmas holiday. Mr. Jesteadt seconded the motion. All in favor, motion carried.

SOLICITOR’S COMMENTS: None

SECRETARY’S COMMENTS: The administrative office will be closed Monday, December 26, 2022 in observance of Christmas, and the office will be closed Monday, January 2, 2023 in observance of New Year’s Day.

ADJOURNMENT: Motion by Mr. Kerr to adjourn at 2:27 PM. Seconded by Mr. Saunders. All in favor. Motion carried.

MUDDY CREEK TOWNSHIP SUPERVISORS

Dale Kerr, Chairman

Abbie M. Flinner, Secretary/Treasurer

Eric “Rick” Saunders

Robert J. Jesteadt, Sr.

(Seal)