



**MUDDY CREEK TOWNSHIP  
BOARD OF SUPERVISORS  
December 18, 2024  
1:00 PM**

**CALL TO ORDER:** The Muddy Creek Township Board of Supervisors was called to order at 1:06 PM by Mr. Kerr. Pledge of Allegiance was recited.

**ROLL CALL:** Those present included Mr. Dale Kerr, Mr. Rick Saunders, and Mrs. Abbie Flinner. Mr. Dale Hall and Mr. Thomas Smith were not present.

**NOTICE OF RECORDING POLICY:** Mr. Kerr requested for anyone in the meeting to acknowledge the use of a recording device. No one acknowledged a recording device.

**PUBLIC COMMENT/VISITORS:**

Robert Jesteadt  
Jay Wack  
Larry Coble

**TREASURER'S REPORT:**

A motion was made by Mr. Saunders to approve the Treasurer's report for November 2024. Mr. Kerr seconded the motion. All in favor, motion carried.

**ADMINISTRATIVE ACTION (Invoices):** Motion made by Mr. Saunders to pay the bills. (General Fund: 14835; 14882-14907); Payroll (12/5/24, 12/19/24); Electric (Storage & Main) - 12/11/24. Second by Mr. Kerr. All in favor. Motion carried.

**MINUTES:**

A motion to table the approval of the November 20, 2024 Board of Supervisors Meeting Minutes was made by Mr. Kerr and seconded by Mr. Saunders, as Mr. Saunders did not attend the November 20, 2024 meeting and therefore was required to abstain from voting on this matter. All in favor. Motion carried.

**CORRESPONDENCE:**

**Tom Smith** – Letter of Interest – 2025 Solicitor Appointment  
**Butler County Election Bureau** – Elected/Appointed Officials Form  
**PSATS** – 2025 Educational Conference and Exhibit Show Brochure  
**National Fuel Gas Supply Corp.** – Notice of Application for Chapter 105 Water Obstruction and Encroachment General Permit Registration (GPR)

**COMMITTEE UPDATES:**

PLANNING COMMISSION: No meeting in December  
EMERGENCY SERVICES: No report

**ROAD DEPARTMENT REPORT:**

Road Report – Current work performed by the Road Department was discussed.

**PERMITS:**

**Building:**

131 Scheibel Lane – Pole Building

941 Yellow Creek Road – Deck with Roof

**Junkyard:**

1161 Perry Highway - Hynes

435 Pfeifer Road – Noland

**NEW BUSINESS:**

**Parson Sewage Exemption** – Mr. Kerr made a motion to approve the sewage exemption application for 173 Bauder School Road, contingent upon successful completion of the required septic inspection. Mr. Saunders seconded the motion. All in favor, motion carried.

**Kradel Sewage Exemption** - Mr. Kerr made a motion to approve the sewage exemption application for 111 Thunder Mountain Lane, contingent upon successful completion of the required septic inspection. Mr. Saunders seconded the motion. All in favor, motion carried.

**BCATO Representative 2025** – Mr. Kerr made a motion to appoint Abbie Flinner as the 2025 BCATO Representative. Mr. Saunders seconded this motion. All in favor, motion carried.

**Resolution 2024-10: Resolution of the Muddy Creek Township Board of Supervisors Adopting and Approving a Modification to the Muddy Creek Township, Butler County, Agricultural Security Area Proposal** – Mr. Saunders made a motion to adopt and approve Resolution 2023-10. Mr. Kerr seconded the motion. All in favor, motion carried.

**Resolution 2024-11: 2025 Budget** – Mr. Kerr made a motion to approve the 2025 Budget. Mr. Saunders seconded the motion. All in favor, motion carried.

**2025 Meeting Schedule** – The Reorganizational Meeting, to be held on January 6, 2025 will be held at 1:00 pm. All other regularly scheduled meetings will be held the third Wednesday of the month at 7:00 pm. Mr. Kerr made a motion to approve and advertise the 2025 Meeting Schedule. Mr. Saunders seconded this motion. All in favor, motion carried.

**Paid Holiday** – Mr. Kerr made a motion to provide part-time and full-time staff with an additional paid holiday for the Christmas holiday. This day will be taken on December 26, 2024. Mr. Saunders seconded the motion. All in favor, motion carried.

**SOLICITOR'S COMMENTS:** None.

**SECRETARY'S COMMENTS:** Mrs. Flinner stated that the administrative office will be closed Tuesday, December 24th through Thursday, December 26th, 2024 in observance of the Christmas holiday. The office will also be closed Wednesday, January 1, 2025 in observance of New Year's Day.

**ADJOURNMENT:** Motion by Mr. Saunders to adjourn at 1:25 PM. Seconded by Mr. Kerr. All in favor. Motion carried.

**MUDDY CREEK TOWNSHIP SUPERVISORS**

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Dale R. Kerr, Chairman

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Abbie M. Flinner, Secretary/Treasurer

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Eric "Rick" Saunders

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Dale A. Hall

(Seal)