

**Professional Code Services, Inc.**  
4035 Gibsonia Rd.  
Gibsonia, PA 15044  
www.pcs-codes.com

**Non Residential Construction Document Review**  
Ph 724-449-2633  
Fax 724 449-2673

**Section I General Information**

(Please Print clearly)

**Model Code:** \_\_\_\_\_ (PA-2006 IBC)

Location of Structure: \_\_\_\_\_

Municipality: \_\_\_\_\_

\*Applicant Name: \_\_\_\_\_

Architect: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Ph: \_\_\_\_\_

Ph: \_\_\_\_\_

Fax: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

\*Applicant will be billed unless otherwise noted

**Section II Structure Information**

Use Group Classification: \_\_\_\_\_ If Mixed Use, describe each use by floor or by square footage of space: \_\_\_\_\_

Proposed Work: \_\_\_\_\_

Construction Type: \_\_\_\_\_ Height: \_\_\_\_\_ Stories: \_\_\_\_\_

Total square footage (building footprint): \_\_\_\_\_

Occupant Load per floor: \_\_\_\_\_

Occupant Load per Assembly Room(s): \_\_\_\_\_

**Section III Hazardous Materials**

Are any hazardous materials stored or used in a production process within this structure:  Yes  No

If you answered NO, skip to Section IV.

If you answered Yes, list chemical makeup and the amount: \_\_\_\_\_

\* Material Safety Data Sheets (MSDS) shall be submitted with the construction documents. The amount of each material and the location of the room or space in which the material is to be used or stored must be clearly indicated.

**Section IV Fire Protection**

Yes  No Is this structure protected throughout with an automatic sprinkler system? If yes, signed and sealed sprinkler drawings (1 set) shall be submitted with the application.

Yes  No Is this structure protected throughout with a Fire Alarm system? If yes, signed and sealed Alarm drawings (1set) shall be submitted with the application.

The information contained in this application is true and accurate to the extent of my knowledge. The attached document review instructions have been read and are understood.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

## Construction Document Review Initial Submittal Instructions

- Two** complete sets of construction documents shall be submitted with the application (including all Specifications Manuals & Structural Calculations).
- One** Energy compliance worksheet or signed **ComCheck** for building envelope, lighting and mechanical installations.
- All construction documents shall be signed and sealed by a PA registered design professional.
- One** Site Plan shall be submitted with the construction drawings.
- Three (3) copies of a Soils Report sealed by a PA registered design professional shall be submitted (New Work Only)
- One set of signed and sealed Sprinkler drawings (if applicable) in accordance with NFPA 13 shall be submitted.
- One set of signed and sealed Fire Alarm drawings (if applicable) in accordance with NFPA 72 shall be submitted.
- The application has been completed and signed.
- The instructions page (this sheet) has been read and signed.

### General Instructions

Upon receipt of a completed application and the required construction drawings, a code review in accordance with the adopted model Building Code will be performed by a Certified Plans Examiner. Reviews are conducted in the order they are received. A detailed list of comments (if applicable) will be forwarded to the applicant. The submitted construction drawings will be retained by **PCS**. Three (3) sets of revised construction documents (if required) as well as a corresponding response to the comments shall be submitted for a re-review. The construction drawings will only be stamped "Approved" when all code violations are corrected.

Note: The review fee includes an initial review and (1) re-review of the revised drawings. A fee in the amount of 50% of the original fee will be charged if a Third review is required. The "Approved" construction documents will not be released for permitting until all invoices are paid in full.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date \_\_\_\_\_

# MUDDY CREEK TOWNSHIP

420 Stanford Road

Prospect, PA 16052

Phone: 724-368-3438 Fax: 724-368-3432

## BUILDING PERMIT APPLICATION

Date: _____	Phone Number: _____
Property Owner: _____	City: _____ State: _____ Zip Code: _____
Property Owner Address: _____	Fax: _____
Email: _____	
Project Address: _____	
Parcel: _____	

Contractors Name: _____	Phone Number: _____
Contractors Address: _____	Fax: _____
Worker's Compensation Policy No. _____	
Insurer: _____	Policy Expiration: _____

Application is hereby made to Muddy Creek Township for the following work:  
Proposed Construction/Alteration (explain in detail):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Total Square Footage: Basement \_\_\_\_\_ 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

The location of the proposed building is in an identified flood plain: \_\_\_\_\_ Yes \_\_\_\_\_ No

I certify that an authorized representative from Muddy Creek Township shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of this permit.

I hereby certify that the information submitted herewith is true and correct. I understand that false statements are made subject to the penalties to 18 PA C.S. Section 4904, relating to unsworn falsification to authorities. I certify that I am owner of record for the land of the property listed.

All permits required by the Commonwealth of Pennsylvania Department of Labor and Industry including Highway Occupancy Permits shall be obtained by and are the responsibility of the applicant. The applicant shall be responsible for identification of all utilities prior to excavation.

The undersigned hereby acknowledges that the above information and attached documents and drawings are true and accurate, and that the permit requirements have been read and understood.

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Muddy Creek Township takes no responsibility for any misrepresentation or omission presented on this application by the Owner/Contractor.

Date Received: _____	Approved or Denied: _____
Permit Number: _____	Permit Fee: _____
Permit Expiration Date: _____	Land Development Date: _____
Setback Requirements: _____	Flood Plain: _____
Driveway Permit: _____	Demolition: _____
Certificate of Occupancy: _____	Sewage Permit No. _____
Stormwater Management Total Impervious Surface: _____	
Authorized Signature: _____	Date: _____

**MUDDY CREEK TOWNSHIP  
SMALL PROJECT STORMWATER MANAGEMENT APPLICATION**

Per the Muddy Creek Township Stormwater Management Ordinance, an Applicant is required to submit this Small Project Application whenever Regulated Activities involving the creation of new impervious surfaces. Impervious surfaces are areas that prevent the infiltration of water into the ground and shall include, but not be limited to roofs, patios, garages, storage sheds and similar structures, and any new streets or sidewalks.

TO CALCULATE IMPERVIOUS SURFACES, PLEASE COMPLETE THIS TABLE					
SURFACE TYPE	LENGTH (FEET)	X	WIDTH (FEET)	=	PROPOSED IMPERVIOUS AREA
Building (area per downspout)		X		=	
		X		=	
		X		=	
Driveway		X		=	
		X		=	
Parking Areas		X		=	
		X		=	
Patios/Walks		X		=	
		X		=	
Other		X		=	
		X		=	
<b>Total Impervious Surface Area to be managed (sum of all areas)</b>					

For all Regulated Activities that involve creation of new impervious surface areas EQUAL TO or GREATER than 5,000 square feet. The Applicant **MUST** submit a Stormwater Management Site Plan and Report as defined in Article VIII of the Ordinance and implement volume and rate controls.

*If the Total Impervious Surface Area is LESS THAN 5,000 square feet, or the proposed development is a Single Family Residential Activity implementing the minimum measures in Section 302.E., read, acknowledge and sign below.*

Based upon information you have provided, a Stormwater Management Site Plan and Report **IS NOT** required for this Regulated Activity. Muddy Creek Township may request additional information and/or a SWM Site Plan for any reason.

Applicant or property Owner certifies that Sections 302.A., 302.B., and 302.C. have been adequately addressed and acknowledges that submission of inaccurate information may result in a stop work order or permit revocation. Acknowledgement of such is by signature below. I declare that I am the Owner or Owner's legal representative. I further acknowledge that the information provided is accurate and employees of Muddy Creek Township are granted access to the above described property for review and inspection as they deem necessary.

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Date: