

**MUDDY CREEK TOWNSHIP  
BOARD OF SUPERVISORS  
December 16, 2015  
1:00 PM**

**CALL TO ORDER:** The Muddy Creek Township Board of Supervisors was called to order at 1:00 PM by Mr. Dale Kerr. Pledge of Allegiance was recited.

**ROLL CALL:** Those present included Mr. Dale Kerr, Mr. Rick Saunders, Mr. Bob Jesteadt, Mr. Thomas Smith and Mrs. Kelly Livermore.

**NOTICE OF RECORDING POLICY:** Mr. Kerr requested for anyone in the meeting to acknowledge the use of a recording device. No one acknowledged a recording device.

**TREASURER'S REPORT:** A motion was made by Mr. Saunders to accept the treasurer's report for the month of November, 2015. Second by Mr. Jesteadt. All in favor. Motion carried.

**ADMINISTRATIVE ACTION (Invoices):** Motion made by Mr. Saunders to pay the bills General Fund checks (GF 11771-11800, \$75,592.62; Payroll (11/19/15, 12/3/15); electric (12/10/15) with the exception of general fund check 11799 payable to Walsh Equipment. Second by Mr. Jesteadt. All in favor. Motion carried.

**MINUTES:**

A motion was made by Mr. Saunders to approve the November 18, 2015 meeting minutes. Second by Mr. Jesteadt. All in favor. Motion carried.

**CORRESPONDENCE:**

Portersville Volunteer Fire Department (invitation annual installation dinner) \*see attached  
Gannett Fleming: Engineering Services for 2016  
Penndot: Notification of bituminous Concrete modified with Asbestos  
PSATS 2016 Conference information (4/17-4/20/16)  
Butler County Bureau of Elections: Certification of Winners  
PA DEP: Heron Ridge NPDES Permit. Notification of sale of property.  
PSATS News bulletin  
Senate Engineering: Back up engineer 2016  
PSATS Township News  
Tom Smith: 2016 Solicitor  
Christine Jones (East Portersville Road): Requested an extension on her building permit for her deck.  
BCATO: Anyone interested in serving on committees

**VISITORS:** None

**PUBLIC COMMENT:** None

## **COMMITTEE UPDATES:**

### **PLANNING COMMISSION:**

The Planning Commission met on December 8, 2015 but did not have a quorum so no official action was taken. They did review the Fletcher Plan and Scheidlemantel Plan.

Fletcher Plan: The plan is a re-subdivision. The Fletchers are changing their lots and adding to two other lots. Removing .047 acres from Fletcher lot and adding to McCaffery Lot, Removing 4.038 from Fletcher lot and adding to Shannon Brandon lot.

The County has already reviewed the plan and has no comments.

A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve the

(1).Waiver for showing the 2' contours

(2). Alternate septic testing

(3). Accept the Engineers comments: Type of surfacing, right of way width and paving width of Guillard Road shall be provided, Butler County soils classification map needs included, septic permit numbers need shown on the map, the right of way width along the west side of Guillard Road should be increased to 25 feet for both lots.

(4). Approve the plan contingent upon the plan including the requirements outlined by the engineer and approval recommendation by the Muddy Creek Township Planning Commission.

All in favor. Motion carried.

COG: No report. The Board does not feel that the small municipalities benefit from COG. The board was in agreement that the township will not join the COG for 2016.

### **ROAD DEPARTMENT REPORT:**

Freightliner: Walsh submitted a proposal to install the Gledhill hitch on the Freightliner. A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve the ordering of the hitch and to make final payment on the truck bed (check 11799) All in favor. Motion carried.

Guiderails have been installed.

Insurance on Old International: A motion was made by Mr. Saunders and seconded by Mr.

Jesteadt to decrease the insurance on the truck to comprehensive coverage. All in favor. Motion carried.

Tree Trimming Agreement: No action

### **PERMITS ISSUED:**

Septic Permits:

Building Permit:

SWM Plan: None

Over Posted Weight Permit:

Lipinski Logging Requesting release of bond (Flinner/Yellow Creek Road) Road Foreman inspected and approved. A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to release the bond. All in favor. Motion carried.

Driveway Permit:

Magnoni Driveway: Levis Road- No action to remove 2<sup>nd</sup> driveway A motion to remove the pipe from the township right of way or block the use made by Mr. Saunders and seconded by Mr. Jesteadt. All in favor. Motion carried.

Road Occupancy Permit: Markwest to begin work on Levis Road next week.

Assessment Permit: None

**UNFINISHED BUSINESS:**

Building: A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve section A and B of the Senate Engineering Proposal totaling \$5,700. All in favor. Motion carried.

Prady Land Development. Mr. Nath is working with Mr. Prady.

Flood Plain Ordinance: A motion was made by Mr. Kerr and seconded by Mr. Jesteadt to approve for the solicitor to complete the draft ordinance.

Driveway Ordinance: Mr. Kerr made a motion to approve for the solicitor to amend the current ordinance to include ASHTO formulas. Second by Mr. Saunders. All in favor. Motion carried.

Resolution 2015-09: A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve the 2016 Budget. All in favor. Motion carried.

**NEW BUSINESS:**

FNB: A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve the ratification of the amended loan documents for 12/5/2015 and sign outside of meeting. All in favor. Motion carried.

2014 Audit: Mr. Kerr and Mrs. Livermore met with Mr. Pink from Caruso and Spencer to review the 2014 audit. Copies provided to board.

2016 Insurance Premium for 2016 (\$17,567): A motion to approve the insurance agreement for 2016 with Rodgers Insurance made by Mr. Saunders and seconded by Mr. Jesteadt. All in favor.

Office Lease Agreement: A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve the lease agreement for the office rental at \$580/month from January 1 – June 30, 2016 with the a 90 day notice for termination. All in favor. Motion carried.

A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve for the employees to have Christmas Eve as a holiday for 2015. All in favor. Motion carried.

**SOLICITORS COMMENTS:** None.

**SECRETARY’S COMMENTS:** None

**ADJOURNMENT:** Motion by Mr. Saunders to adjourn at 2:00 PM. Second by Mr. Jesteadt. All in favor. Motion carried.

**MUDDY CREEK TOWNSHIP SUPERVISORS**

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Dale Kerr, Chairman

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Eric “Rick” Saunders

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Robert J. Jesteadt, Sr.

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Kelly A. Livermore, Secretary/Treasurer

(Seal)