

**MUDDY CREEK TOWNSHIP
BOARD OF SUPERVISORS**

November 17, 2010

7:00 p.m.

CALL TO ORDER: The Muddy Creek Township Board of Supervisors was called to order at 7:01 PM by Mr. Dale Kerr. Pledge of Allegiance was recited.

ROLL CALL: Those present included Mr. Dale Kerr, Mr. Sean Gramz, Mr. Rick Saunders, Mrs. and Mr. Thomas Smith, Mrs. Kelly Livermore.

NOTICE OF RECORDING POLICY: Mr. Kerr requested for anyone in the meeting to acknowledge the use of a recording device. No one acknowledged a recording device.

VISITORS: Ms. Pat Moore, Ms. Diana Miller, Mr. John Flanagin, Ms. Sandy Maxwey, Ms. Judy Simmons, Ms. Beverly Miller, Mr. Larry Coble.

TREASURER'S REPORT: Copies of the treasurer's report for the month ending October were reviewed. Motion to accept the report made by Mr. Gramz, second by Mr. Kerr. All in favor. Motion carried.

ADMINISTRATIVE ACTION (Invoices): Motion made by Mr. Saunders to pay the bills with the exception of check #9492. Second by Mr. Kerr. All in favor. Motion carried.

MINUTES: Motion to accept the October 20, 2010 minutes made by Mr. Saunders with the noted correction that the meeting was recorded in lieu of the Secretary's absence. Second by Mr. Kerr. All in favor. Motion carried. Motion to erase meeting recording of October 20, 2010 made by Mr. Saunders. Second by Mr. Kerr. All in favor. Motion carried.

CORRESPONDENCE:

- A. Highmark Blue Cross/Blue Shield: Optical Insurance for 2011 no rate changes.
- B. BCTCC: Collection of LST and Delinquent EIT Questionnaire
- C. Municipal Code Association: Solicit for building code services
- D. PSATS: Random Drug Test requested for employee no longer working.
- E. HDH Group: Insurance quote for Liability Insurance inquiry
- F. JB Mill: Release of Road Bond. Motion made by Mr. Saunders and seconded by Mr. Gramz to release the road bond.
- G. Prospect Library: Request for donation.

PUBLIC COMMENT:

None.

COMMITTEE UPDATES:

- A. Planning: The October Meeting was cancelled due to no business. Mrs. Slater has not accepted the appointment but wants to attend a meeting to see if she is interested. There is not November meeting due to Thanksgiving. Mr. Hutchins position will expire on 12/31/10. He is filling Mr. Erdner's term which can be extended to 12.31.2011. Mrs. Livermore will ask Mr. Hutchins if he is interested in serving on the Planning Commission until 12.31.2011.

Mrs. Pat Moore's term as alternate will expire on 12.31.10. Mr. Saunders motioned to appoint Mrs. Moore to a second one year term as alternate to expire on 12.31.2011. Second by Mr. Gramz. All in favor. Motion carried.

- B. Butler County Association of Township Officials: The fall conference was held on October 27. It was very informative and a legal representative from PSATS was the speaker. He was able to provide legislative updates.
- C. Butler County Council of Governments: None
- D. Butler County Tax Collection Committee: None. Mrs. Livermore will check on the rates for collection.

ROAD DEPARTMENT REPORT:

- A. Weight Limit Report: Following review of the report, the second step is to develop an ordinance, the third step is to notify the known users of the intent to post roadways and the final step is to install signage. On a motion by Mr. Saunders and second by Mr. Gramz, approval to advertize Ordinance 63 *"An ordinance establishing weight limits on township roads; requiring weight limits to be posted; imposing restrictions on over-posted-weight motor vehicles operating upon posted township roads; exempting local traffic; providing for the issuance of over-posted-weight vehicle permits; and prescribing penalties for violations."* All in favor. Motion carried.
- B. Nate Nye: Motion by Mr. Saunders to table. Second by Mr. Kerr. All in favor. Motion carried.
- C. Williams Road: The insurance carrier has reimbursed the township the amount of \$186.85. Motion by Mr. Saunders to remove from the agenda. Second by Mr. Kerr. All in favor. Motion carried.

OLD BUSINESS:

- A. Granny Flat Application (Bev Miller): Mr. Gramz recommended that a second septic site be located in the event that the current system fails. Mr. Saunders motioned to have the SEO investigate/test the systems to determine if the system can handle the additional dwelling unit. Second by Mr. Kerr. All in favor. Motion carried. Mrs. Livermore will contact the SEO to have him follow up on the application.
- B. Trash Collection Ordinance: Mrs. Livermore will check with other townships. Motion made by Mr. Kerr to table. Second by Mr. Gramz. All in favor. Motion carried.
- C. EIT Tax Audit: Approval to pay the 07-08-09 nonresident claims totaling \$6115.13 requested by Mrs. Livermore. Motion to approve payment made by Mr. Saunders. Second by Mr. Kerr. All in favor. Motion carried. Motion for Kelly Livermore to be the signatory for the EIT account representing Muddy Creek Township made by Mr. Saunders. Second by Mr. Kerr. All in favor. Motion carried.
- D. National Flood Insurance Rate Map/Project: A meeting with FEMA was held on November 4, 2010 at 7:00 PM at the Lancaster Township Community Building. Several Muddy Creek residents were in attendance. Mr. Smith will begin the review the current ordinance and identify the necessary/recommended changes/updates.
- E. Butler County Storm Water Management: Butler County is waiting for approval from the Department of Environmental Protection.

- F. Seasonal Winter Position: Motion to approve the position for 200 hours effective December 15, 2010 at \$10.00 per hour made by Mr. Saunders. Second by Mr. Kerr. All in favor. Motion carried. Motion to rehire Mr. Michael Watson for the Seasonal position, should he accept, made by Mr. Saunders. Second by Mr. Gramz. All in favor. Motion carried.

NEW BUSINESS:

- A. Penn Dot Mandated Flagger Training: Motion made by Mr. Saunders and seconded by Mr. Gramz for the Road Department employees to attend the training. All in favor. Motion carried. Mrs. Livermore will contact Penn Dot to identify upcoming training.
- B. Proposed 2011 Budget: Mr. Saunders made a motion to advertize the 2011 proposed township budget. Mr. Kerr seconded the motion. All in favor. Motion carried. Mrs. Livermore noted that the advertisement will be in the November 23rd edition of the Butler Eagle.
- C. 2010 Audit: Mr. Saunders motioned to approve the advertisement for the CPA to perform the annual audit for 2010. Second made by Mr. Kerr. All in favor. Motion carried.
- D. Health Insurance: Mrs. Livermore informed the Board of Supervisors that the health insurance will increase 54% in 2011. Mrs. Livermore is working with the employees to get other quotes. Motion to table discussion made by Mr. Kerr. Second by Mr. Gramz. All in favor. Motion carried.
- E. W-2 reporting requirements: As an FYI, Mrs. Livermore informed the board that the reporting of health insurance on the w-2 has been delayed until 2012.
- F. PLGIT: Escrow accounts: Motion to table made by Mr. Kerr. Second by Mr. Gramz. All in favor. Motion carried.
- G. Septic Testing/Site Location: Motion by Mr. Kerr to request that the SEO identify the location of the current septic and test at the Stanford building and hire a surveyor to identify the parcel lines and prepare a plan. Payments to be made from the building fund. Second by Mr. Saunders. All in favor. Motion carried.
- H. Portersville Borough Winter Maintenance Agreement: Mrs. Livermore faxed a letter to the borough with the agreement and road list on 11.16.10. On a Kerr/Saunders motion, the road department is to maintain the borough extensions if required up to 12.15.10. All in favor. Motion carried. Mr. Saunders made a motion to table. Second by Mr. Kerr. All in favor. Motion carried.
- I. Treasurers Signature: Mr. Kerr motioned to approve the addition of the treasurer's signature on the township checks since she is bonded. Mr. Gramz seconded the motion. All in favor. Motion carried.

SOLICITORS COMMENTS: None.

SECRETARY'S COMMENTS: None.

ADJOURNMENT: Motion by Mr. Saunders to adjourn at 8:35 PM, second Mr. Gramz. All in favor. Motion carried.

MUDDY CREEK TOWNSHIP SUPERVISORS

Dale Kerr, Chairman

Rick Saunders

Sean Gramz

Minutes Prepared by:

Kelly A. Livermore, Secretary/Treasurer

(Seal)