



TOWNSHIP OF MUDDY CREEK

420 Stanford Road
Prospect, Pa 16052
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Email: muddycreektwp@gmail.com

RIGHT TO KNOW RECORD REQUEST

Date: _____

Request Submitted By: EMAIL U.S. Mail Fax In Person

Information to be completed by the Requester:

REQUESTER NAME: _____

REQUESTER ADDRESS : _____
CITY/STATE/COUNTY/ZIP _____

REQUESTER PHONE NUMBER: _____ EMAIL: _____

Please describe the public records as specifically as you can below:

Instructions for delivery: _____ Pickup _____ Mail _____ Fax _____ Email _____ Inspect
Certified Copies: Yes or No

REQUESTER Signature: _____

For Township Use Only

Date Received: _____

Information was (check one):

- | | | |
|-----|---|------------|
| ___ | Picked up by Requester/Agent of Requester | Date _____ |
| ___ | Faxed | Date _____ |
| ___ | Mailed | Date _____ |
| ___ | Emailed | Date _____ |

Total Cost _____

Staff Member Initials _____