

# Memo

**To:** Company  
**From:** Kelly Livermore, Secretary/Treasurer  
Muddy Creek Township  
**Date:** 2/24/2010  
**Re:** Road Oil

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Notice is hereby given that the Muddy Creek Township Board of Supervisors will receive sealed bids for the purchase of an estimated 20,000 +/- gallons of MC-70 and 20,000 +/- gallons of CRS – 2 (e-3) .

All bids must be in writing and delivered by hand, Fed Ex, or mail to Muddy Creek Township, 911 D Perry Highway, Post Office Box 239, Portersville, Pa 16501; and must be received by 10:00 AM, Prevailing Time, March 17, 2010. Bids will be open and read aloud on March 17, 2010 at approximately 7:15 PM at the Board of Supervisor's. Bid received after the time set for receiving bids will be rejected and returned unopened to the bidder. All interested parties are invited to attend.

Specifications and bid forms may be secured from the Muddy Creek Township website ([www.muddycreektwp.com](http://www.muddycreektwp.com)) or at the Muddy Creek Township Administrative Office at the above address. Telephone 724-368-3438.

Each bid shall be submitted on the bid form provided. Bids are to be sealed and plainly labeled "**BID – ROAD OIL.**"

Questions about the bid must be in writing and directed to Kelly Livermore at 724-368-3438 and shall be faxed to 724-368-3432. All questions will be responded to within two business days from the date of receipt.

The Muddy Creek Township Board of Supervisors reserves the right to waive irregularities in bids, to reject any or all bids with or without cause, and to award the bid that it determines to be the in the best interest of Muddy Creek Township.



**PROPOSAL AND CONTRACT  
( WHEN EXECUTED )**

INSTRUCTIONS ON PAGE 4

**THIS PROPOSAL INCLUDES  
INSTRUCTIONS TO BIDDERS**

**A. DEPOSIT OF PROPOSALS.**

All envelopes containing Bid proposals shall be clearly marked "Bid Proposal for letting of Oil 3/17/2010 ." DATE

Muddy Creek Township  
MUNICIPALITY (NAME & TYPE)

Kelly Livermore  
SECRETARY

Sealed Proposals will be received on or before 10:00 AM on the above Letting Date. TIME

PO Box 239, 911 Perry Highway  
Portersville, PA 16051  
ADDRESS

Bids will be opened and read at approximately 7:15 PM , on the above Letting Date. TIME

PROPOSALS MUST BE MAILED OR OTHERWISE DELIVERED TO THE ABOVE ADDRESS.

- 1 The contractor proposes to furnish and deliver all materials (including Form TR-465, Daily Bituminous Mixture Certification) and to do and perform all work on the following project as more specifically set forth in the Schedule of Prices (Attachment), in accordance with drawings and specifications on file at Muddy Creek Township as well as the supplements and special requirements contained herein and/ or attached hereto and current PennDOT Specifications (Publication 408), except (a) bidders need not be prequalified by PennDOT (Sec.102.01), and (b) Marshall testing of bituminous paving materials is not required (Sec. 401).
- 2 If designated as the successful bidder, the contractor will begin work on the date specified in the notice to proceed, or as otherwise provided in the special requirements, and will complete all work within \_\_\_\_\_ calendar days.
- 3 Accompanying this proposal is a certified check or bid bond in the amount of 10% made payable to the municipality as a proposal guarantee which, it is understood, will be forfeited in case the contractor fails to comply with the requirements of the proposal.

**B. PROPOSAL OF:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NAME / ADDRESS OF CONTRACTOR**

**CONTRACTORS CERTIFICATION**

**It is hereby certified as follows:**

- 1 The only person interested in the proposal as principal (s) is (are):  
\_\_\_\_\_  
\_\_\_\_\_
- 2 None of the above persons are employees of the municipality.
- 3 This proposal is made without collusion with any other person, firm or corporation.
- 4 All plans and specifications referred to above and the site of the work have been examined by the contractor. The contractor understands that the quantities indicated herein are approximate and are subject to change as may be required; and that all work is payable on the basis of the unit price listed on the Schedule of Prices. (Attachment 1).

