

# Memo

**To:** Company  
**From:** Kelly Livermore, Secretary/Treasurer  
Muddy Creek Township  
**Date:** 2/23/2010  
**Re:** Ultra Low Sulfur Diesel Bid

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Notice is hereby given that the Muddy Creek Township Board of Supervisors will receive sealed bids for the purchase of an estimated 4600 gallons +/- of Ultra Low Diesel Fuel.

All bids must be in writing and delivered by hand, Fed Ex, or mail to Muddy Creek Township, 911 D Perry Highway, Post Office Box 239, Portersville, Pa 16501; and must be received by 10:00 AM, Prevailing Time, March 17, 2010. Bids will be open and read aloud on March 17, 2010 at approximately 7:15 PM at the Board of Supervisor's. Bid received after the time set for receiving bids will be rejected and returned unopened to the bidder. All interested parties are invited to attend.

Specifications and bid forms may be secured from the Muddy Creek Township website ([www.muddycreektwp.com](http://www.muddycreektwp.com)) or at the Muddy Creek Township Administrative Office at the above address. Telephone 724-368-3438.

Each bid shall be submitted on the bid form provided. Bids are to be sealed and plainly labeled "**BID – DIESEL FUEL BID.**"

Questions about the bid must be in writing and directed to Kelly Livermore at 724-368-3438 and shall be faxed to 724-368-3432. All questions will be responded to within two business days from the date of receipt.

The Muddy Creek Township Board of Supervisors reserves the right to waive irregularities in bids, to reject any or all bids with or without cause, and to award the bid that it determines to be the in the best interest of Muddy Creek Township.

**MUDDY CREEK TOWNSHIP**

**DIESEL FUEL BID**

**Invitation to Bid**

It is the intent of this proposal to establish a primary source of supply for Dyed Ultra Low Sulfur Diesel Fuel.

The annual consumption of 4600 gallons is an estimate only and Muddy Creek Township reserves the right to purchase only the quantities necessary, whether more or less than the estimated amount needed.

The brand and quality of the products being offered shall conform to industry standards. Bidder shall specify the name and location of their wholesale supplier. Deliveries shall be made to the Muddy Creek Road Maintenance Building, 420 Stanford Road, Prospect, PA 16052.

Muddy Creek Township's payment terms are net 30 days. Invoices are to be sent to the Muddy Creek Administrative Office, 911 D Perry Highway, Post Office Box 239, Portersville, PA 16051.

Bids are being solicited on:

1. Cost per gallon markup over wholesale prices

OR

2. Guaranteed Price basis.

The mark up or guaranteed price shall be firm for the contract period, which will be from April 1, 2010 to March 31, 2011. All bids prices shall include any and all surcharges, and fees. Muddy Creek Township will make the final determination as to which method of purchasing fuel is in the best interest of the Township.

**NOTICE TO BIDDERS**

**#2 Ultra Low Sulfur Fuel**

Notice is hereby given that the Board of Supervisors of Muddy Creek Township of Butler County, Pennsylvania will receive sealed bids for #2 Ultra Low Sulfur Fuel.

All bids must be sealed and in writing and delivered by hand, Federal Express or USPS to the Muddy Creek Township Administrative Office, 911 Perry Highway, Post Office Box 239, Portersville, Pennsylvania 16051 and must be received by 10:00 AM on Wednesday, March 17, 2010. Bids will be open and read aloud on Wednesday, March 17, 2010 at 7:15 PM during the scheduled monthly Board of Supervisors meeting. Bids received after the date and time set will be rejected and returned unopened to the bidder. All interested parties are invited to attend the bid opening.

Specifications and bid form may be secured from the Muddy Creek Township Website ([www.muddycreektwp.com](http://www.muddycreektwp.com)) or at the Muddy Creek Township Administrative Office at the above address. Telephone (724-368-3438).

The Board of Supervisors reserve the right to waive irregularities in bids, to reject any or all bids with or without cause, and to award the bid that it determines to be the lowest responsible bidder.

By the order of the Muddy Creek Township Board of Supervisors of Butler County, Pennsylvania.

Kelly Livermore, Township Secretary/Treasurer

**LEGAL NOTICE:**

March 1 and March 6, 2010 – Butler Eagle

